

TIPTON COMMUNITY SERVICES
BOARD MEETING AGENDA
April 1, 2020

TIME: 6:00 p.m.

PLACE: Teleconference
263 South Graham Road
Tipton, CA 93272

Due to the CIVID-19 virus this meeting will be held via Teleconference call only.

Call in numbers: 1-669-900-9128

Meeting I.D.: 157 087 226

Password: 860707

1. Call Meeting To Order:
2. Roll Call:
3. Public Comment:
 - A. Any member of the public wishing to address the Board on a matter under their jurisdiction, please notify the Secretary of the District of your name and a brief description of the subject matter prior to the meeting. The Board will not be able to take action on any item not appearing on the Agenda. The public may comment on any item as it is presented during the course of the meeting.
4. Complaints:
5. Correspondence: All correspondence will be reviewed.
6. Minutes of the Regular Meeting of March 4, 2020 to be considered for approval:
 - A. The Board will review the minutes as presented in the March 4, 2020, Board Agenda.
 - B. Action: The Board will vote to approve or not approve the minutes as presented.
7. Reorganize Board of Directors of the T.C.S.D.:
 - A. Vice-President Doug Cardoza will step down from the Chair position and turn the meeting over to Carol Vaught; clerk.
 - B. Action: The Board will elect Directors to fill the position of President, Vice-President, Treasure and Clerk / Ex-Officio Secretary of the Board.
8. COVID 19 District Actions:
 - A. The Board will discuss the current actions taken and consider other actions in relation to the District and the COVID-19 virus, related declarations.
9. Well No. 5 update:
 - A. Engineer Keller will review with the Board the current status of the SCE power application and changes related to available line voltage.
 - B. Action required: The Board will consider construction cost changes related to the change in motor sizing.
10. Tipton Medical Clinic:
 - A. Information will be provided regarding the completion of the Tipton Medical Clinic. A deposit was made by the owner to cover costs related to Plan review and construction inspection. Costs information will be provided.
 - B. Action required: the Board will consider authorizing the refund of the balance of the deposit reflecting deduction of District related costs.

11. Water Quality Test Results:

- A. Information will be provided to the Board as to recent water quality test results related to Well No. 2 and Well No. 4.
- B. Action Required: None. Information only.

12. Corrective Action Reporting – Compliance Order:

- A. Compliance Order No. 03_12_19R_012 requires the preparation and submittal of Quarterly Reports, these reports are to summarize actions taken during the reporting period related to compliance with the Submitted Corrective Action Plan.
- B. Action required: The Board will consider authorizing the District Engineer, or another of their choice, to complete and submit the required Quarterly Reports.

13. Interim Procedures – Payment of Bills and Payroll:

A. The Board will consider establishment of process/committee to review bills and authorize payment of bills and payroll during the effective period of Executive order N-33-20, or a successor Executive and/or Legislative order. The process will address retroactive approval of the actions resulting from implementation of the process/committee based declaration of the C.O.V.I.D – 19 pandemic.

B. Action required: The Board will take action to address payment of bills and payroll during the declared period of time related to the C.O.V.I.D – 19 pandemic.

14. Employee Consultant Coverage Letter:

A. The Board will consider preparation of and issuance of letters to applicable employees and consultants providing authorization to conduct and oversee essential critical infrastructure work and activities.

B. Action required: The Board will consider authorizing the preparation and execution of employee/consultant coverage letter.

14. Maintenance Supervisor’s Monthly Report:

A. Mr. Price will review with the Board his monthly report.

B. Action required: As needed.

15. Secretary /Clerk Report:

A. Information provided by Mrs. Vaught will be reviewed by the Board.

B. Action required: As Needed.

16. Revenue Report : March 2020

Current Service: \$ 39,905.11

Other Revenue: \$ 3,321.06

Total \$ 43,226.17

The District is able to meet its current expenses.

17. Process Bills for Payment:

A. The Board will review the bills presented for payment:

B. Action required: The Board will vote to approve or not approve the bills for payment.

18. Delinquent Accounts and Extension Requests:

A. The Secretary will present extension requests the District has received.

B. Action required: The Board will vote on the extension requests, and will vote to initiate the normal procedure on the remainder of the past due accounts.

19. Adjournment: There being no further business the Board will vote to adjourn the meeting.

Carol Vaught – Secretary – Clerk of the Board