

TIPTON COMMUNITY SERVICES DISTRICT  
BOARD MEETING AGENDA  
March 04, 2020

TIME: 6:00 p.m.  
263 South Graham Road

PLACE: District Office  
Tipton, CA 93272

---

Call Meeting To Order:

1. Establish a Quorum:

2. Public Comment:

Any member of the public wishing to address the Board on a matter under their jurisdiction, please notify the Secretary of the District of your name and a brief description of the subject matter prior to the meeting. The Board will not be able to take action on any item not appearing on the Agenda. The public may comment on any item as it is presented during the course of the meeting.

3. Complaints: Any complaints received will be reviewed, discussed and, to the extent possible, acted on.

4. Correspondence: All correspondence will be reviewed.

5. Appointment of Director to fill Vacant Position:

A. The Directors will review all of the resumes submitted by the candidates.

B. Action Required: The Board will consider appointment of a candidate to fill the vacant position.

6. Reorganization of Board of Directors of the T.C.S.D.:

A. Vice-President Doug Cardoza will step down from the President's position and turn the meeting over to Carol Vaught; Clerk.

B. Action Required: The Board will elect Directors to fill the positions of President, Vice-President, Treasurer, and Clerk and Ex-Officio Secretary of the Board.

7. Minutes to be considered for approval:

A. The Board will review the minutes of the Regular Board Meeting of February 5 , 2020 as presented in the March 4, 2020, Board Agenda Packet.

B. Action Required: The Board will vote to approve, not approve or amend the minutes as presented.

9. Surplus property at Newman and Olive Ave. APN 230-100-025

A. Staff will present request to declare property surplus.

B. Action required: Following input the Board will instruct staff on how to proceed from Legal Counsel.

10. APN 230-050-033 on Callison South of Spencer:

A. Staff will share information regarding possible construction on this property.

B. Action required: The Board will give instruction to staff on how to proceed.

11. Well No. 5:

A. Engineer Keller will review the quotations received for the pump and VFD controller. Discussion will occur with respect to the request for electrical service and the electrical installation.

B. Action Required: The Board will ratify actions related to site access, determine award with respect to the pump and VFD controller and provide instructions with respect to the electrical installation.

12. Well No. 6:
- A. Engineer Keller will review with the Board the status of the CEQA determination filing. Discussion will occur with respect to contracting procedures related to a test well.
  - B. Action Required: The Board will receive an update as to the preparation of a bid package for the drilling of a test well, including sampling and testing procedures related to intercepted aquifers bearing water.
13. Wastewater Flow Measurement:
- A. Staff will discuss with the Board status of efforts related to measurement of flows at the wastewater treatment plant and estimated costs of the alternatives. A recommendation and justification will be provided.
  - B. Action Required: None, information only.
14. Maintenance Supervisor's Monthly Report:
- a. Information provided by Mr. Price will be reviewed with the Board.
  - B. Action Required: As needed.
15. Secretary/Clerk report:
- a. Information provided by Mr. Hunt will be reviewed with the Board.
  - B. Action Required: As needed.
16. Revenue Report: December, 2019:
- |                  |                           |
|------------------|---------------------------|
| Current Service: | \$ 43,021.66              |
| Other Revenue:   | <u>\$ 3,483.44</u>        |
|                  | Total \$ <u>46,505.10</u> |
- The District is able to meet its current expenses.
17. Process Bills for Payment:
- a. The Board will review the bills presented for payment.
  - b. Action Required: The Board will vote to approve or not approve the bills for payment.
18. Delinquent Accounts, Extension Requests and Involuntary Abandonment Accounts:
- a. The Secretary will present extension requests the District has received and accounts requiring adjustments.
  - b. Action Required: The Board will vote on the extension requests, and will vote to initiate the normal procedure on the remainder of the past due accounts. The Board will vote to set a Public Hearing date for Involuntary Abandonment on accounts presented.
19. Adjournment: There being no further business, the Board will vote to adjourn the meeting.

Steve Hunt Sr. – Secretary/Clerk of the Board