

TIPTON COMMUNITY SERVICES DISTRICT

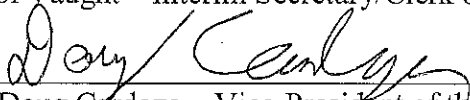
BOARD MEETING MINUTES

March 4, 2020

1. Call meeting to Order: Vice-President Cardoza called the meeting to order at 6:00 p.m.
2. Established a Quorum: Directors Cardoza, McKay, Jackson, and Stover were present at the meeting; also, Johnny Price, Maintenance Supervisor, Steve Hunt Sr., Clerk of the Board, Carol Vaught; clerk, Dennis Keller, Consulting Civil Engineer, and Pat Sullivan, Legal Advisor. Visitors present: Salvador and Saul Coronel; area property owners.
3. Public Comment: None at this time.
4. Complaints: None at this time.
5. Correspondence: The Board received one inquiry about the current open position. It was stated one other person was expected to attend in regard to the open position and not yet had arrived.
6. Appointment of Director to fill Vacant Position: Tony Mendonca arrived at the meeting. It was announced that there were two candidates available and indicated willingness to fill the current open Director position. After some discussion and concern expressed that candidate Steve Hunt was a contract employee of the District, Director Stover motioned to appoint Tony Mendonca to fill the open position. Seconded by Director Jackson and motioned carried.
7. Reorganize Board of Directors of T.C.S.D. : Tabled it will be conducted at the next scheduled meeting.
8. Minutes of the Regular Meeting of March 4, 2020 to be considered for approval: The Board Members reviewed the minutes of the meeting and found them to be in order. Director McKay made a motion to accept the minutes, as presented. Director Jackson seconded the motion. The motion carried. *FEBRUARY 5TH*
9. Surplus property at Newman and Olive Ave. APN 230-100-025: After discussion, the Board chose to take no action on the disposal of the property at this time.
10. APN 230-050-033 on Callison South of Spencer: Property owners Saul and Salvador Coronel were in attendance to inquire if it would be possible to build on their property. Engineer Keller reviewed with the Board provisions of the GSP are currently under the historical 2% growth rate and the proposed location is within the District boundary. Based on the GSP position regarding additional connections, they were told that development should be possible. If they would like an estimate on the capacity rights fees, they should bring a set of plans to the District office for review
11. Well #5 update:
Mr. Keller stated that the Edison application is delayed while we obtain the physical address for the property.
12. Test Well #6:
Mr. Keller stated that the CEQA application package documents had been submitted, and the bid documents were being prepared. As of the meeting date, the District had not received any delaying responses, and will proceed with bid process for capital T test Well #6.
13. Wastewater Flow Measurement:
Mr. Keller discussed the options in relation to the California State Water Resources Control Board requested flow measurement device. The area will be surveyed soon to complete plans. An eye wash station will be added to the Sewer Plant at this time.

14. Supervisor's Monthly Report: Mr. Price reported that one delinquent customer at 160 S. Adams, was discovered connected to the neighbor's water service and took action to correct the issue.
15. Secretary/Clerk Report: Mr. Hunt advised the Board he was retiring. March 15, 2020 would be his last work day. He however, would be available as an hourly contractor when needed. The request was made that, until the Board was able to reorganize that Carol Vaught, office clerk, be utilized as Secretary of the Board.
 - A. The Board thanked Mr. Hunt for his service and dedication, Director McKay made a motion to accepted Mr. Hunt's resignation and that, until the Board reorganizes, Mrs. Vaught will act as Secretary of the Board, the motion was seconded by Director Jackson. The motion carried.
 - B. After some discussion, it was decided that Mr. Hunt would be utilized as a Contractor at a defined hourly rate and on an as needed basis. Director McKay made the motion to secure the services of Mr. Hunt. The motioned was seconded by Director Stover. The motion carried.
16. Revenue Report: Mrs. Vaught reviewed the revenue sources and reported that the District was able to meet its current expenses.
17. Process Bills for Payment: Director Cardoza asked the Board if they had questions about any bills. There were no questions; Director Jackson made a motion to pay the bills. Director McKay seconded the motion. The motion carried.
18. Delinquent Accounts and Extension Requests and Customer Adjustments: Mr. Hunt reported no payment extension requests. Mr. Hunt then presented the list of delinquent accounts. Director McKay made a motion to proceed with the normal process to shut off the delinquent accounts. Director Stover seconded the motion. The motion carried. Mr. Hunt advised the Board of the account adjustments. Director Stover made a motion to approve the adjustments, as presented. Director Jackson seconded the motion. The motion carried.
19. Adjournment: There being no further business, Director McKay made a motion to adjourn the meeting. Director Stover seconded the motion, and the motion carried. The time was 6:36 p.m.

Carol Vaught – Interim Secretary/Clerk of the Board



Doug Cardoza – Vice-President of the Board